

**VINEYARD TOWN SQUARE METROPOLITAN DISTRICT
SPECIAL MEETING**

5740 Old Wadsworth Boulevard, Arvada, Colorado 80002
Monday, November 1, 2021 at 1:00 p.m.

Matthew Cavanaugh	Term to May 2023
VACANT	Term to May 2023
VACANT	Term to May 2022
VACANT	Term to May 2022
VACANT	Term to May 2022

NOTICE OF SPECIAL MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Director Matters
 - a. Consider Appointment of Directors
 - b. Administer Oaths of Office (**enclosure**)
 - c. Election of Officers
5. Public Comment - Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
6. Consent Agenda
 - a. Ratification of Items from September 20, 2021 Special Meeting (**enclosure**)
 - b. Approval of Minutes from September 20, 2021 Special Meeting (**enclosure**)
 - c. Ratification of Engagement Letter with CliftonLarsonAllen LLP for Financial Forecast (**enclosure**)
 - d. Ratification of Engagement Letter with King & Associates to Prepare Residential Appreciation Analysis (**enclosure**)
 - e. Ratification of Website Approval with Heather Sosa Creative and GoDaddy for Domain and Platform (**enclosure**)
 - f. Adoption of Public Records Request Policy (**enclosure**)
 - g. Renewal of Property and Liability Coverage and Workers Compensation Coverage and SDA Membership (**enclosure**)
 - h. Adoption of Resolution Adopting the Colorado Special District Records Retention Schedule (**enclosure**)
 - i. Acknowledge Recording of Disclosure to Purchaser (**enclosure**)

- j. Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the District (**enclosure**)
 - k. Approval of Notice to Electors - § 32-1-809, C.R.S (**enclosure**)
- 7. Financial Matters
- 8. Management Updates
- 9. Legal Matters
 - a. Consider Adoption of 2021 Annual Administrative Resolution (**enclosure**)
 - b. Consider Adoption of 2022 Annual Administrative Resolution (**enclosure**)
 - c. Consider Adoption of Resolution Calling 2022 Election and Designation of Method for Providing Notice of Call for Nominations (**enclosure**)
- 10. Other Business
- 11. Adjourn